

Supervisor Consent for Participation in the Evaluation of the ADWA Certification Pilot

ADWA's certification process for Community Disability Services Workers is new and untested. To make sure the certification process runs smoothly and takes a reasonable amount of time, we need to find out about your expectations and experience with the process as a supervisor.

To evaluate the process, we need feedback from those who participate in the pilot. Therefore, we need your consent. We need you to do three things for the pilot evaluation:

1. Complete a survey at the start about your expectations and concerns, reasons for supporting the candidate's certification and recognition you would like to see for certification.
2. Track the time you spend on various activities that are part of the certification process, such as reviewing the preparation manual, gathering and uploading evidence, or arranging for consents.
3. Complete a survey at the end about how well reality matched your expectations, things that you liked or disliked, changes you would like to see, etc.

You may also ask questions and suggest changes at any time throughout the pilot. ADWA will make decisions about changes and tell all pilot candidates and others involved in the process so that everyone is kept up-to-date and well-informed. You may still evaluate the pilot even if you choose to no longer participate in it.

We hope the pilot evaluation will not add a lot to the time you spend on the certification process. The things you tell us will help us strengthen the process by helping us understand employer expectations and concerns. By understanding the time commitment involved, we can help others make more informed decisions about certification. For example, we may be able to simplify processes that take more time than they should.

We will keep what you tell us in the evaluation of the pilot confidential. Your name or location will not be included with the answers you give. While we will also survey candidates about their expectations and experiences and the time they spent on the certification process, their surveys will not be connected to yours. It is important to us that you are able to speak freely. All quotes used in reports will be anonymous. All results will be presented as group summaries.

If you have any questions or concerns about the pilot evaluation, please contact Kathleen Biersdorff, ADWA Coordinator at disabilityworkers@gmail.com or leave a message at 587-288-0909.



Alberta Disability Workers Association

Building a Valued, Proud and Professional Workforce

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Supervisor Consent Form for ADWA Certification Pilot Evaluation

Please return the completed form to ADWA by mail, fax (403-920-0586) or email.

Keep the consent information page above for your records.

I agree to participate in the certification pilot evaluation. I understand that participation in the pilot is voluntary and that I can withdraw consent at any time by contacting the ADWA Coordinator. However, my withdrawal from the pilot and its evaluation may make it more difficult for the candidate I support to provide all of the evidence necessary for certification. All information I provide to the pilot evaluation will be kept confidential and secure, and will have no impact on the success of the candidate's attempt to become certified.

Printed Name

Signature

Date